

PRINTED POSTER GUIDELINE

Congratulations to all paper participants for being selected to present your Printed Poster at SIMPOSIUM IATMI 2018 on 1st-3rd October 2018. For your preparations, we would like to share the details of poster presentation.

1. **Registration:**

All participant are wished to make a registration as an entrance ticket to SIMPOSIUM IATMI 2018. For further information about the registration, please visit: Simposium.iatmi.or.id

2. **Schedule:**

The poster will be presented on 2nd-3rd october 2018.

Notes: For preparations, all posters will be put up to the poster panel by our comittee (secretariat) before 1st October 2018. Please, send your printed poster to our IATMI secretariat Jakarta, before 24th September 2018. All poster will be removed after 4 PM on October 3rd.

3. **Booth Layout:**

The dimensions of the poster booths are shown in the attached diagram on the following page. The poster booth consists of 2 panels which form a Vshape. The dimensions of each panel are 2.0 meters wide and 2.5 meters high. In middle of the poster panel is a red panel which is the location that the posters should be placed. The red panel is 2.0 meters wide and 1.0 meter high. Posters are to be attached to this red panel so should not exceed these dimensions.

4. **Materials:**

The poster display should be attached on the provided red soft-board using push pins or double sided tape. Nailing, drilling or wallpapering is not allowed. Previous poster presenters have reported that their posters were smudged from people touching them. You may wish to provide a protective cover for your poster if this is a concern. One chair will be supplied for each booth.

5. **Electricity:**

No electrical power will be provided therefore no device of illustration requiring electricity may be utilized. The poster booth will have sufficient lighting. Each booth is equipped by two (2) spotlights as light sources to enhance poster display.

6. **Manning:**

Please remember that a poster presentation is not just a display. To be completely effective, poster participants must be available to explain and deliver the message of their poster. At a minimum, please try to ensure that one of the presenters is manning the display at break times since this is when most people choose to visit the posters (the details of presentation schedule will be informed separately). When the booth is not being manned, please put on a sticky notes indicating the time when it will be manned again. This is important for the attendees and the judges who will be evaluating your poster.

For further information, please contact IATMI Secretariat

Simposium@iatmi.or.id / paper@iatmi.or.id or +62 (021) 739 4422 ext.1914

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Layout Printed Poster

